

VASAVI COLLEGE OF ENGINEERING (AUTONOMOUS), HYDERABAD
DEPARTMENT OF HUMANITIES & SOCIAL SCIENCES

COURSE NAME-SKILL DEVELOPMENT COURSE I -COMMUNICATION SKILLS IN ENGLISH I
(Common to all branches) SYLLABUS FOR B.E. 2/4-III SEMESTER

W.E.F-2023-2024

Instruction: 2 Hours	SEE: 40	Course code: U22HS320EH
Credits: 1	CIE: 30	Duration of SEE: 2 Hours
COURSE OBJECTIVES The course will enable the learners to: <ol style="list-style-type: none"> 1. Get students proficient in both receptive and productive skills especially virtual 2. Enable students to understand the importance and method of exchanging information in a formal space- both written and spoken 3. Introduce students to an ideal structure for a presentation and discussion- individually and in groups 4. Develop and improve reading skills needed for college work and reproduce the content based on the situational need. 		COURSE OUTCOMES At the end of the course the learners will be able to: - <ol style="list-style-type: none"> 1. Introduce themselves effectively and converse in a formal environment especially in the online space 2. Write emails with appropriate structure and content 3. Use appropriate structure based on the content employing appropriate transitions in written and spoken communication 4. Paraphrase content and write an effective summary

Unit 1: Delightful Descriptions

- 1.1 Introductions on an Online Forum
- 1.2 Making Observations and Giving Opinion
- 1.3 Recalling and Describing

Unit 2: Formal Conversation Skills

- 2.1 Ask for Information
- 2.2 Give Information
- 2.3 Give Feedback
- 2.4 Seek Permission

Unit 3: Technical Expositions and Discussions

- 3.1 Classification
- 3.2 Sequence
- 3.3 Compare and Contrast
- 3.4 Cause and Effect
- 3.5 Problem and solution

Unit 4: Rational Recap

- 4.1 Paraphrasing - Written
- 4.2 Summarizing - Written
- 4.3 Paraphrasing - Spoken
- 4.4 Summarizing - Spoken



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METHODOLOGY

- Case Studies
- Demonstration
- Presentations
- Expert lectures
- Writing and Audio-visual lessons

ASSESSMENTS

- Online assignments
- Individual and Group

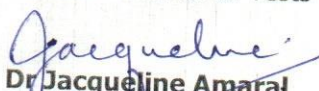
Learning Resources:


learn.talentsprint.com

The break-up of CIE: Internal Tests + Assignments + Quizzes


1	No. of Internal tests	:	<input type="text" value="2"/>	Max. Marks	:	<input type="text" value="20"/>
2	No. of assignments	:	<input type="text" value="2"/>	Max. Marks	:	<input type="text" value="5"/>
3	No. of Quizzes	:	<input type="text" value="2"/>	Max. Marks	:	<input type="text" value="5"/>

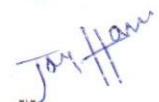
Duration of Internal Tests : 90 Minutes


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 for) **Ms. Vathsala.Narasimman**
 Director - Delivery
 Talent Sprint